

Joshua House Ministries COVID-19 Facility Safety Plan

OVERVIEW

As a result of the COVID-19 pandemic, Joshua House Ministries (“Joshua House”) has responded by taking immediate steps to put control and mitigation measures in place in order to reduce the risk of exposure and transmission of the SARS-CoV-2 virus in its facilities.

In accordance with the Orders of the Provincial Health Officer, the *Workers Compensation Act* of British Columbia, Joshua House will establish *Workplace COVID-19 Safety Plans* for all its facilities in order to reduce the risk of exposure and transmission of the SARS-CoV-2 virus.

PURPOSE AND OBJECTIVE

The purpose of this document is to demonstrate Joshua House’s on-going commitment to take all necessary measures in order to reduce the risk of exposure and transmission of the SARS-CoV-2 virus in all of Joshua House’s facilities.

The objective of this document is to provide direction to Joshua House employees, volunteers, and residents with respect to the COVID-19 protocols and procedures that must be adhered to in Joshua House facilities in order to reduce the risk of exposure and transmission of the SARS-CoV-2 virus.

APPLICABILITY

This document applies to all Joshua House employees, volunteers, residents, and all other persons acting on behalf of Joshua House.

This document applies to all Joshua House facilities set out on the attached Schedule 1.

COVID-19 PROCEDURES AND PROTOCOLS

1. PROHIBITIONS FROM ATTENDANCE OR ADMITTANCE TO JOSHUA HOUSE FACILITIES

Self-screening and monitoring

Self-screening and monitoring will help mitigate the inadvertent introduction of the SARS-CoV-2 virus into facilities.

On a daily basis, employees, volunteers and residents are responsible for undertaking a self-screening assessment on their own to ensure that they do not exhibit COVID-19 symptoms.

Should an employee, volunteer or resident exhibit COVID-19 symptoms, they will be required to self-isolate.

Other Persons in Attendance at Joshua House Facilities

As set out on the *COVID-19 Screening and Contact Tracing Form* persons attending at Joshua House facilities may be screened prior to entry to determine if they have COVID-19 Symptoms and for purposes of contact tracing where necessary.

No person will be admitted to a facility where they:

- Exhibit or present with COVID-19 Symptoms;
- Acknowledge that they have traveled outside of Canada without self-isolating for 14 days; or
- Acknowledge that they live in the same household as a confirmed or clinical COVID-19 case who is self-isolating.

2. PHYSICAL DISTANCING PROTOCOLS

- 2.1 Wherever possible, all persons attending a Joshua House facility must practice physical distancing and must keep two meters away from one another.
- 2.2 Where physical distancing is not possible, other controls or measures may be implemented where practicable.
- 2.3 Other physical distancing measures will be employed where necessary.
- 2.4 Waiting areas, lobbies, meeting rooms, dining hall, and offices will be arranged or reconfigured to ensure that physical distancing is maintained at all times.
- 2.5 Directional signage will be in place to control foot traffic in Joshua House facilities as a means of limiting close contact between people for physical distancing purposes.

3. CLEANING AND DISINFECTING PROTOCOLS

- 3.1 Given that the SARS-CoV-2 virus may remain viable for hours or days on surfaces made from a variety of materials, thorough cleaning and disinfection of high-touch surfaces and other surfaces in the facilities are required in order to reduce the risk of exposure and transmission of the SARS-CoV-2 virus.
- 3.2 High-touch areas will be cleaned and disinfected on a regular basis.
- 3.3 Employees, volunteers and residents are expected to clean and disinfect their personal spaces on a regular basis.
- 3.4 Cleaning and disinfecting supplies will be provided by Joshua House.

4. HYGIENE, HANDWASHING, AND RESPIRATORY PROTOCOLS

4.1 Hygiene Protocols

- 4.1.1 Avoid touching one's face, especially one's eyes, nose and mouth
- 4.1.2 Wash hands frequently in accordance with established handwashing protocols, especially after touching one's face
- 4.1.3 Handshaking, hugging and other forms of physical contact between people is not permissible in Joshua House facilities
- 4.1.4 Avoid contact with high-touch surfaces

4.2 Handwashing Protocols

- 4.2.1 Wash hands often with soap and water or alcohol-based hand rub
- 4.2.2 Wash hands after touching one's eyes, nose and mouth
- 4.2.3 Wash hands using the methods as posted in Joshua House facilities
- 4.2.4 Wash hands after using the washroom
- 4.2.5 Wash hands after using shared equipment or tools

4.3 Respiratory Protocols

- 4.3.1 Turn your face away and cover coughs and sneezes

- 4.3.2 Cover mouth and nose with a tissue when you cough or sneeze
- 4.3.3 Cough or sneeze into your upper sleeve or elbow, not your hand
- 4.3.4 Throw used tissues in a lined wastebasket, and wash your hands
- 4.3.5 Wash your hands after emptying wastebaskets

5. PERSONAL PROTECTIVE EQUIPMENT

- 5.1 Where other control measures are not sufficient, Personal Protective Equipment will be considered and provided to employees and volunteers with the understanding that the use of gloves and non-medical masks have limitations.
- 5.2 Personal Protective equipment should serve as a last resort and should not replace other measures and controls to reduce the risk of exposure and transmission of the SARS-CoV-2 virus.

6. SIGNAGE

- 6.1 COVID-19 signage will be posted in prominent places in Joshua House facilities and must not be removed or defaced.

Joshua House Ministries List of Facilities

Facility	ADDRESS
Joshua House – The Creek	60550 Chilliwack Lake Road, Chilliwack
Springhill residential home	2742 Springhill Road, Abbotsford
Townline residential home 1	2829 Townline Road, Abbotsford
Tonwnine residential home 2	

COVID-19 SCREENING AND CONTACT TRACING FORM

Public Access Restricted – Screening Information

If you answer yes to any of the following questions, you will be denied access to this facility in the interests of public health and safety.

	I am sick with COVID-19 Symptoms, which include but are not limited to fever, chills, cough, shortness of breath, sore throat and painful swallowing, stuffy or runny nose, loss of sense or smell, headache, muscle aches, fatigue, gastrointestinal symptoms, and loss of appetite
	I have traveled outside of Canada in the last 14 days
	I live in the same household as someone with a confirmed or clinical case of COVID-19 and that person is self-isolating

How can we get in touch with you, if needed?

Date of visit: _____ Email: _____

First Name: _____ Last Name: _____

Phone Number: _____ Postal Code: _____

Purpose of this form

Screening and Contact Tracing information is being collected from you in the event that someone in this facility is diagnosed with COVID-19 or is otherwise self-isolating due to COVID-19. If it is determined that you may have had contact with a person in this facility who has been diagnosed with COVID-19 or is otherwise self-isolating due to COVID-19, you will be contacted by public health officials and provided with direction.